

Mid Devon District Council

Community Policy Development Group

**Tuesday, 27 June 2023 at 2.15 pm
Phoenix Chambers, Phoenix House, Tiverton**

**Next ordinary meeting
Tuesday, 22 August 2023 at a time to be confirmed**

Please Note: this meeting will take place at Phoenix House and members of the Public and Press are able to attend via Teams. If you are intending to attend in person please contact the committee clerk in advance, in order that numbers of people can be appropriately managed in physical meeting rooms

[Join meeting here](#)

Membership

Cllr E Buczkowski
Cllr S Chenore
Cllr G Cochran
Cllr C Connor
Cllr A Cuddy
Cllr A Glover
Cllr B Holdman
Cllr H Tuffin
Cllr C Harrower

AGENDA

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Election of Chair**
To elect a Chairman of the Community Policy Development Group for the municipal year 2023/2024.
- 2 **Election of Vice Chair**
To elect a Vice Chairman of the Community Policy Development Group for the municipal year 2023/24.
- 3 **Confirm Start Time of Meetings**
To agree a start time for the Community Development Policy Group for the municipal year 2023/2024.
- 4 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 5 **Public Question Time**
To receive any questions relating to items on the agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 6 **Declarations of Interest under the Code of Conduct**
To record any interests on agenda matters.
- 7 **Minutes of the Previous Meeting** (*Pages 5 - 8*)
To consider whether to approve the minutes as a correct record of the meeting held on 28 March 2023.
- 8 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.
- 9 **Revenue and Capital Outturn Reports for 22/23** (*Pages 9 - 56*)
To receive a report from Deputy Chief Executive (S151) presenting the Revenue and Capital Outturn figures for the financial year 2022/23 for both the General Fund (GF) and Housing Revenue Account (HRA).

- 10 **Communication and Engagement Strategy** (Pages 57 - 94)
To receive a report from the Communication and Engagement Manager providing members with the revised Communication and Engagement Strategy and accompanying Media and Social Media Policy. The 2023 Communications and Engagement Strategy was referred back to Community PDG following a meeting of the Cabinet in April 2023. Following the Cabinet's request this amended strategy now includes more detail about the Council's engagement plans.
- 11 **Identification of Items for the Next Meeting**
Members are asked to note that the following item is already listed for the next meeting
- Draft Work Programme 2023/24

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 19 June 2023

Meeting Information

From 7 May 2021, the law requires all councils to hold formal meetings in person. The Council will enable all people to continue to participate in meetings via Teams.

If you want to ask a question or speak, email your full name to Committee@middevon.gov.uk by no later than 4pm on the day before the meeting. This will ensure that your name is on the list to speak and will help us ensure that you are not missed. Notification in this way will ensure the meeting runs as smoothly as possible.

Please note that a reasonable amount of hardcopies at the meeting will be available, however this is a limited number. If you are attending the meeting and would like a hardcopy of the agenda we encourage that you notify Member Services in advance of the meeting to ensure that a hardcopy is available. Otherwise, copies of the agenda can be found on our website.

If you would like a copy of the Agenda in another format (for example in large print) please contact Angie Howell on: ahowell@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.